# Healthier Muskingum County Network Charter

The purpose of Healthier Muskingum County Network (HMCN) is to facilitate the collaboration with community partners to enhance the quality of life and health outcomes of all Muskingum County residents.

- Complete Community Health Assessment
- Implement Community Health Improvement Plan
- Collaborate with partners to limit duplicating efforts
- Promote connections and resources

## Activities

<table>
<thead>
<tr>
<th>Community Health Assessment (CHA)</th>
<th>Community Health Improvement Plan (CHIP)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Focus Groups</td>
<td>Prioritization Day</td>
</tr>
<tr>
<td>Key Informants</td>
<td>Partner MOU's, Workgroups, &amp; Progress Reports</td>
</tr>
<tr>
<td>Adult Opinion Survey</td>
<td>Tracking Progress</td>
</tr>
<tr>
<td>Review the CHA</td>
<td>Collaboration of Community Needs</td>
</tr>
</tbody>
</table>

## Roles & Responsibilities

### Administrative Assistant (ZMCHD)
- Record meetings
- Document meeting minutes

### Facilitator (ZMCHD)
- Prepare and send out meeting invites, agenda, and minutes
- Prepare meeting content
- Network and invite new partners

### Partners
- Participate in meeting
- Network and invite community stakeholders
- Share organization, resource updates, and guest speaker topics

### Workgroup Facilitators
- Participate in developing meeting agenda
- Report status to action steps/objectives
- Network and invite community stakeholders
- Share organization, resource updates, and guest speaker topics

### Guest Speaker
- Share presentation/talking points to HMCN facilitator before meeting
- Notify HMCN if we are allowed to record presentation and share with other partners
- Provide contact information

## Meetings & Guidelines

### Meetings
- Held monthly
  - In person, virtual, and/or hybrid
- Work groups from priority areas will give updates
- Guest speaker
- Workforce development/CEU’s for Priority Areas
- Share upcoming opportunities and resources

### Guidelines
- Everyone participates in meetings and encourages participation in activities
- Everyone contributes and helps research ideas for ways to enhance our community and HMCN
- Everyone is respectful of each other’s ideas and time, this is a safe environment.

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**Image Description:**

- The image contains a logo for “Healthier Muskingum County Network” with the tagline “Working together to make a difference.”
- The text is organized into sections for Activities, Roles & Responsibilities, and Meetings & Guidelines.
- The content includes details about the purpose of HMCN, the types of activities and meetings, and responsibilities assigned to different roles.

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**Image Analysis:**

- The document is well-structured with clear headings and subheadings.
-Visual elements include a logo and a tagline, enhancing the professional appearance of the charter.

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**Image Impact:**

- The document serves as a comprehensive guide for stakeholders involved in HMCN, outlining their roles, responsibilities, and the procedural aspects of their meetings and activities.

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